

**OWOSSO HISTORICAL COMMISSION**  
Regular Meeting Minutes  
June 10, 2019, 6:00 PM Curwood Castle



**CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 6:09 PM BY CHAIR CAROLYN EBERT

**PRESENT:** Commissioner Carolyn Ebert, Chair; Commissioner Karen Marumoto, Vice Chair Dave Acton; Commissioner Sara Adams; Commissioner Jed Dingsens; and Commissioner Paul Rogers.

**ABSENT:** Commissioner Elaine Greenway and Commissioner Heather Jacobs

**OTHERS PRESENT:** Robert Doran-Brockway, Director

**APPROVAL OF AGENDA:** Commissioner Rogers motioned to approved the agenda. Motion Supported by Commissioner Marumoto. Ayes all, motion carried.

**APPROVAL OF March, 2019 REVENUE AND EXPENDITURE REPORT**  
Commissioner Adams motioned to approve the March 2019 Revenue and Expenditure Report. Motion Supported by Commissioner Acton. Ayes all, motion carried.

**CONSENT AGENDA:**

Director Robert Doran-Brockway presented a detailed explanation of each of the reports in the Consent Agenda. OHC Balance Sheet; OHC Check Register; OHC May 21, 2019 Meeting Minutes.

The board asked questions surrounding miscellaneous expense and possibilities of increasing revenues.

**Commissioner Rogers motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.**

**CITIZEN COMMENTS:** NONE

**COMMUNICATIONS:** NONE

**OLD BUSINESS:**

- **501(c) 3 Status Report** –Contact was made with IRS. Application is pulled for audit. The process should be completed 30-40 days.
- **Next Fundraising Target – Painting Exhibition**  
Director Doran has set a \$5,000 Sponsorship Goal per painting to be raised. He has obtained 2 sponsors. The sponsorship will include a plaque in perpetuity recognizing the donor. Director will create a brochure to assist board with sharing the sponsorship opportunities.
- **Museums and Parks Millage Review** – None
- **2019 Owosso Historic Home Tour – Date: 9/21/19 -11 Homes** are included in the tour with a total of 21 locations. It will also include a Garden Party with \$50 admission.  
**All Ayes. Motion Carried.**

**NEW BUSINESS:**

- **Budget Constraints/Opportunities**  
The board desires the opportunity to move line items within the approved budgeted dollars. Clarification of board's authority to move monies between line items will be provided at next meeting.
- **Committee Reports**
  - 1) Exhibitions & Special Event – Home Tour preparation is under way. Women's Exhibit 2020 will begin promotion after Home Tour.
  - 2) Education – Historic Suitcases meeting to be set for Fall 2019.
  - 3) Museum Stewardship – State of Art HVAC System analysis will be pursued. Information will be obtained to determine if the Façade Grant could be utilized for the Castle.
  - 4) Archiving & Acquisitions – No Report
  - 5) Finance/Governance – Grants will be pursued.  
Capital Campaign Companies will be reviewed for possible consideration.  
Research is taking place to create a convention spotlighting Authors whose books were made into movies between years 1900-1925.
  - 6) Marketing, Advertising & Social Media – No Report
  - 7) Volunteers – A list of 250 volunteers is compiled in the database.

**Quote of the day:**

"The past is a place of reference not a place of residence. The past is a place of learning not a place of living."

Roy T. Bennett

**CITIZEN COMMENTS:**                    **None**

**ADJOURN:**                                    **Commissioner Marumoto motioned to adjourn at 8:13 PM, Supported by Commissioner Adams. Ayes All, Motion Carried.**